



**HEDDLU GOGLEDD CYMRU**  
Gogledd Cymru diogelach

**NORTH WALES POLICE**  
A safer North Wales

## Information Sharing Protocol between

**The Chief Finance Officer for the Police and Crime Commissioner for North Wales  
and**

**The Director of Finance and Resources for the Chief Constable of North Wales Police**

### Background

The Financial Management Code of Practice for the Police Service of England and Wales (Home Office – October 2013) states:

*“As set out in section 36 of the Police Reform and Social Responsibility Act 2011, a Chief Constable must give the relevant PCC such information on policing matters that the body may require. As a result the Chief Finance Officer of the PCC must have full access to all relevant financial information. The details of this should be set in a locally agreed Information Sharing Protocol (ISP) to be agreed by the two Chief Finance Officers in consultation with the Chief Executive...”*

The CIPFA Statement on the Role of the Chief Financial Officers In Policing (CIPFA – March 2018) states:

*“Neither CFO should seek exclusivity on particular areas of finance. The PCC holds ultimate responsibility for the police fund, and in order to advise the PCC on financial strategy, and to support the exercise of effective accountability, the PCC must have reasonable access to all relevant financial information held by the force. This should be an expectation, not a negotiated arrangement...”*

*“The relationship operates in both directions, and the flow of information from the PCC to the force is equally important. The force should be made aware of strategic plans and decisions made by the PCC, and where future priorities are under review...”*

*“Both CFOs are entitled to assume that discretion and appropriate confidentiality will be exercised, and that information will be used fairly and objectively...”*

*“Where the level of trust is established, a mutually supportive relationship based on the open sharing of information will naturally create the environment where more exacting challenges such as conflicting priorities or the need to exercise formal powers in relation to legality or financial stability can be dealt with smoothly without causing unnecessary tension. While the*

*legislation establishes a statutory distinction between the two CFO roles, its effectiveness will be increased if the individuals who hold those roles develop a working relationship which enables them to separate the statutory and personal aspects; their role is to facilitate the relationship between the corporations sole, and to do that they must work together, not independently."*

#### The Protocol

In order to satisfy the requirements of these obligations, the Chief Finance Officer for the Police and Crime Commissioner and the Director of Finance and Resources for the Chief Constable agree to share financial and business information.

The methods of doing this shall include (but are not limited to):-

- The Chief Finance Officer and the Director of Finance and Resource will have full access to the financial records of both corporations sole.
- Identical information is to be provided to and on behalf of each corporation sole for internal and public meetings.
- The Chief Finance Officer and the Director of Finance and Resources are to attend Joint Audit Committee meetings.
- The financial system will be used by both corporations sole. The coding structure will enable the separation of transactions between the two entities.
- The Finance Team will be shared by the Chief Finance Officer and the Director of Finance and Resources.
- The Chief Finance Officer of the Police and Crime Commissioner and the Director of Finance and Resources are to meet regularly (at least monthly) and speak regularly to exchange information.

  
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Date 3 March 2020

Kate Jackson  
Chief Finance Officer  
Police and Crime Commissioner

  
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Date 02 / 03 / 2020

Seb Phillips  
Director of Finance and Resources  
Chief Constable