

Comisynydd Heddlu a Throsedd - Police and Crime Commissioner
Strategic Executive Board
Microsoft Teams Meeting
Action & Decision Log

<p>Present:</p> <ul style="list-style-type: none"> Police & Crime Commissioner (PCC) Chair Deputy Police and Crime Commissioner (DPCC) OPCC (CEO) OPCC (CFO) Chief Constable (CC) Deputy Chief Constable (DCC) Assistant Chief Constable (ACC) NWP (DofFR) Ch Superintendent Head of Finance Head of People & Organisational Development Head of Change and Collaboration Federation Commissioner's PA Commissioner's Policy Officer 	<p>Apologies:</p> <p>Head of MI</p>
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ACTIONS					
Ref	Action	Discussion / Rationale	Action Owner	Date	Status New / Open / Closed
1	Decision	The Police and Crime Commissioner approved the Strategic Executive Board Revised Terms of Reference.		02.08.2021	
2	Decision	Both the Police and Crime Commissioner and Chief Constable approved the following Joint Audit Committee documents:		02.08.2021	

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		<ul style="list-style-type: none"> • Terms of reference • Code of corporate governance • Scheme of Consent • Financial Regulations <p>Standing Orders for Contracts</p>			
3	The CEO asked please for the Force to keep the OPCC updated regarding the DA Chat Bot service.	In short we were looking at the feasibility of using a chat bot to provide guidance and support to DA victims. A funding bid was made for some innovation fund but this was unsuccessful. Without this funding I'm not sure what the future outlook is for the chat bot.	ACC	02.08.2021	CLOSED
4	Discussions regarding Serious and Organised Crime Performance Data. The CEO suggested a meeting outside of SEB to discuss as part of performance framework for the new Police and Crime Plan.	Significant progress has been made.	Head of MI CS CEO	02.08.2021	CLOSED
5	The Chair asked for the net figure of abstractions/leavers etc. discuss further and update the Chair (next meeting 2 nd Nov).	Included within the agenda.	Head of POD	02.08.2021	CLOSED
6	The Chair asked for a further update at the next meeting regarding the direct entry detective intakes.	Included within the agenda.	Head of POD	02.08.2021	CLOSED
7	The CEO requested an update on tutor constables in the light of increased recruitment and the number of experienced officers that have left the Force.	Included within the agenda.	Head of POD	02.08.2021	CLOSED
8	The Chair requested a further input regarding ESN in order to inform the PCC's report to the Police and Crime Panel in September.	Included within the agenda.	Head of Change	02.08.2021	CLOSED
9	The Assistant Chief Constable to advise the Chair at the next meeting regarding the Return to Home Interviews.	The Chair requested more detail regarding Child Exploitation including how many children are cared for within care homes. 17/1/22 The Heads of Children's Services in north Wales have commissioned a Task and Finish Group to review the RHI service	ACC	02.11.2021	Ongoing

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		provision across the region. The inaugural meeting was two weeks ago. The DI, in his capacity as manager of the Exploitation Team, is the NWP representative. The OPCC is represented the CS attended the first meeting to ensure that our position was clear. The LAs have no appetite for a fully commissioned RHI service to replace their existing services in north Wales. They are open to discussing a commissioned service to complement the services they already provided dependent on what the outcome of the T&F group is. The work of the T&F Group continues.			
10	The Deputy Chief Constable to send a copy of the engagement plan each force area has in place to the Chair.	The Chair requested for more detail concerning community engagement regarding officer face to face visibility and whether this could be amplified via their social media platforms. The Deputy Chief Constable informed the Chair of an engagement plan each force area has in place and will forward this to him. Completed – sent on the 25 th January.	DCC	02.11.2021	CLOSED
11	The Deputy Police and Crime Commissioner suggested a deep dive approach towards the performance update agenda item.	The Deputy Police and Crime Commissioner and Assistant Chief Constable will meet outside of this meeting to discuss the Performance requirements in further detail.	DPCC/ACC	02.11.2021	CLOSED
12	Decision	The Chair approved the use of reserves. It is a requirement for the Police and Crime Commissioner to hold usable reserves. Reserves are earmarked to ensure they are used for proper purposes, to deliver the Police and Crime Plan.		02.11.2021	
13	Staff Officers to prepare a letter jointly from both the Chair and Chief Constable to the Home Office/Treasury regarding the Formula Review Board Meeting.	The CFO raised concerns that she has requested an invitation to the Formula Review Board Meeting but is yet to receive a response. Both the Chair and Chief Constable suggested a letter sent to the Home Office/Treasury to confirm our representation. Completed - letter sent on the 11 th November.	Staff Officers	02.11.2021	CLOSED
14	Deputy Chief Constable to brief the Deputy Police and Crime Commissioner regarding FCIN.	The Deputy Police and Crime Commissioner asked for the latest guidance regarding FCIN, the Deputy Chief Constable suggested a briefing outside of SEB.	DCC	02.11.2021	CLOSED
15	Chairs PA to arrange a meeting for the Assistant Chief Constable to brief the Chair and Deputy Police and Crime Commissioner regarding SPR.	The Assistant Chief Constable needed to leave the meeting earlier and will therefore brief the Chair and Deputy Police and Crime Commissioner regarding SPR.	Chairs PA	02.11.2021	CLOSED

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		Completed.			
16	Chief Executive Stephen Hughes to review ISVA services to ensure victims are supported through the CJS.	Members discussed concerns about the number of RASSO victims withdrawing their support for prosecution. The CEO would raise the matter with commissioned services in order to review the support offered by ISVA's	CEO	08.02.2022	CLOSED
17	Due to time constraints at the meeting, Chair, DPCC, CEO and NWP to meet outside of SEB and discuss Problem Solving/ASB in more detail.	The Chair asked for a separate meeting outside of the Board meeting to look at problem solving and ASB in more detail.	Chairs PA	08.02.2022	CLOSED
18	Matt Sherrington to send a Digital Information Board Meeting invite to the Chair.	The Chair noted that he is the deputy lead for the APCC Digital and Technology portfolio and would like to attend/sit in on the next Digital Information meeting.	Head of Change	08.02.2022	CLOSED
19	Chief Executive, Ch Supt, Head of MI and the Risk Lead to meet regarding the Risk Report.	The Chief Executive has a couple of queries to raise regarding the risk report and will meet outside of the meeting to discuss. The query is being resolved without the need for a meeting.	Chairs PA	08.02.2022	CLOSED
20	Arrange for the DPCC and Policy Officer to meet with CS Williams to discuss multi agency RASSO scrutiny/governance.	Meeting arranged for 21 st February.	Chairs PA	08.02.2022	CLOSED
21	Arrange a briefing for the PCC, DPCC and CEO regarding the rag rated action table within the Child Policing Plan highlight report from Det Supt.	Det Supt discussed the Child Policing Plan and offered to brief the PCC, DPCC and CEO in more detail regarding the rag rated action table within the agenda pack.	Chairs PA	10.05.2022	CLOSED
22	CC and PCC to write to Jo Shiner regarding the black box issue to try and progress further.	Members discussed the RPU presentation, and the Chief Constable highlighted that he has wrote to the lead regarding the current black box issue and asked that both himself and the Police and Crime Commissioner jointly write to Jo shiner to try and progress this matter further.	CC	10.05.2022	CLOSED
23	Decision	The revised Manual of Governance was signed off by both the Police and Crime Commissioner and Chief Constable on the 27 th April 2022.		10.05.2022	
24	Head of POD to send a POD/Recruitment update to the OPCC office by the 30 th May 2022.	The Chief Executive asked for an update from the Head of POD and Team regarding the current recruitment difficulties and progress to enable to include within our Police and Crime Panel update.	Head of POD	10.05.2022	CLOSED
25	Arrange for the DFR to give more of a detailed briefing to the PCC, DPCC, CFO and CEO regarding the ICT Target Operating Model.	The Director of Finance and team would like to brief the Police and Crime Commissioner, Deputy Police and Crime Commissioner, Chief Finance Officer and Chief Executive regarding the ICT Target	Chairs PA	10.05.2022	CLOSED

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		Operating Model.			
26	Aarrange a briefing for the PCC, DPCC and CEO regarding the Custody Plan.	The Chair requested a briefing regarding the Custody Plan with Supt Helen Corcoran within the next couple of weeks.	Chairs PA	10.05.2022	CLOSED
27	Ch Supt to check with the Force regarding requested Risk updates.	The Chief Executive asked for an update regarding the following Risks: <ul style="list-style-type: none"> • CIU update in shift patterns • Number 86 update re back logs • Number 92 Store system end of life 	Ch Supt	10.05.2022	CLOSED
28	Supt and CI to brief the PCC regarding the Neighbourhood deep dive if required.	Supt presented the Neighbourhood deep dive and offered to brief the Police and Crime Commissioner as he was unable to attend the meeting.	Supt	10.05.2022	CLOSED
29	The Deputy Police and Crime Commissioner to share with the ACC and Supt the West Mercia Policing Charter Document and to explore the potential of a joint OPCC/NWP forward facing document.	Members discussed the West Mercia Policing Charter Document and to explore the potential of a joint OPCC/NWP forward facing document.	DPCC	10.05.2022	CLOSED
30	Supt to brief the Police and Crime Commissioner on the custody action plan.	Once the Force has agreed the final version and of course the important aspect of from when the 12 months starts for next inspection.	Supt	10.05.2022	CLOSED
31	OPCC Comms Team to discuss Commonwealth Games deployment with Sue Appleton's team.	A number of police officers and specials have been deployed to the Commonwealth Games by way of mutual aid. Opportunity here to highlight the work of the Specials. Ensure consistent messaging between OPCC and Force.	CEO	27.07.22	CLOSED
32	Ambition/goal setting briefing session to PCC	A briefing to be provided to the PCC on how the Force sets its goals and ambitions. Identifying local trends and responding accordingly. Requested 6/10/22	ACC	27.07.22	CLOSED
33	Future performance bulletins to include more data regarding cyber crime.	It was noted that there was limited cyber crime data in the performance pack. Given the emphasis nationally on cyber crime, NWP to look at how best to present such figures in future SEB presentations. PCC needs to be able to assess quantitative performance. 26/10 In hand, on-going.	ACC	27.07.22	On Going

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34	Discussion regarding rural crime data.	The rural crime deep dive concentrated on qualitative/anecdotal information, as opposed to data. CEO and Ch Supt to discuss what data is available, and what success looks like outside of SEB. 30/8/22 some progress will be made by next SEB. A meeting with the DPCC and CEO in September time. It will cover this and other prevent workstreams.	Ch Supt and CEO	27.07.22	CLOSED
35	Rural crime team to link in with PVPU re DA in rural areas.	Insp to be invited to become a standing member of the Force's DA Coordination Group. 30/8/22 CS already attends the DA group so no need for Insp to attend too.	Supt and Insp.	27.07.22	CLOSED
36	Look further at links between increase in harassment and crime data integrity.	Head of MI to test hypothesis that increase in harassment is largely due to improved crime data integrity. Findings to be shared with OPCC.	MI	27.07.22	CLOSED
37	Invite Cheshire Police to visit NWP PVPU to discuss Stalking Protection Orders process.	Discussion at SEB re strengthening triage so that all relevant cases are afforded SPOs. Relevant staff from NWP and probation to meet staff from Cheshire to look at their SPO process.	Supt	27.07.22	CLOSED
38	Deputy Police and Crime Commissioner to be invited to the HMIC debrief on 16 th August.	The Deputy Police and Crime Commissioner would like to join the HMIC debrief on 16 th August.	ACC	27.07.2022	CLOSED
39	Further briefing to the Chair regarding the Clear, Hold, Build Pilot, Holywell.	The Chair praised the SOC presentation and requested a further briefing in more detail regarding the Clear, Hold, Build Pilot, Holywell outside of the meeting.	T/Ch.Supt	26.10.2022	CLOSED
40	Further EDI progress update as a SEB agenda item in six months time.	Chief Executive Officer praised the EDI presentation and asked for a further progress update in six months time.	Head of Diversity/ CI / CI	26.10.2022	CLOSED
41	Chair to write to each Local Authority Chief Executive regarding his Hate Crime Support.	Chair offered his support with regards to Hate Crime Support by writing to each Local Authority Chief Executive Officer.	Chair/OPCC office	26.10.2022	CLOSED
42	Further Resources breakdown including exit interviews and voluntary redundancies at the next meeting under the Resources agenda item.	The T/Ch.Supt gave an update regarding resources by exception. The Chair would like a breakdown including exit interviews and voluntary redundancies at the next meeting.	Head of POD	26.10.2022	CLOSED
43	Briefing for Chair ahead of the HMIC Meeting with the Supt providing an update on progress following the Custody Inspection in 2021.	The Chair would like a briefing with Supt ahead of the HMIC Meeting Nov/Dec providing an update on progress following the Custody Inspection in 2021.	T/Ch.Supt	26.10.2022	CLOSED

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44.	Assistant Chief Constable to email and update the Chair and Chief Executive Officer of the wider detail regarding the visibility on the Force's website of contact details for officers.	Following the Visibility and Engagement presentation the Chief Executive Officer asked whether visible officer contact details had been updated on the Force's website.	ACC	15.02.2023	NEW
45.	Chief Constable to discuss with NPCC Staff Officer and Chief Inspector Williams regarding the specialised burglary app and whether it could be available to our Force.	The Chief Constable would like to see if the specialist burglary app is something the Force can benefit from. Chief Inspector Williams has discussed with Staff officer to NPCC Residential burglary portfolio to DCC Franklin-Smith and future further discussions are needed.	CC	15.02.2023	NEW
46.	Chief Constable and Chair to discuss whether to present the burglary presentation to the Police and Crime Panel or a confidential meeting.	Chief Constable and Chair to discuss whether to present the burglary presentation at the June Police and Crime Panel or to organise a confidential meeting including the chair and panel members.	Chair/CC	15.02.2023	NEW
47.	CS to invite OPCC to the VAWG leadership workshop.	The CS delivered the VAWG presentation including information regarding the VAWG leadership workshop on the 30 th May.	CS	10.05.2023	NEW
48.	ACC to share a copy of the correspondence sent to the Health CEO with the OPCC office.	DCS Gareth Evans delivered the SARC presentation, and the Chair offered his support writing to the Health Minister. The Assistant Chief Constable suggested the Force write to the Health Board Chief Executive Officer in the first instance to highlight the issues and share a copy with the OPCC office.	ACC	10.05.2023	NEW
49.	Keep Safe Cymru Card update to be given at the next meeting.	The Chief Executive Officer expressed concerns regarding Keep Safe Cymru Card and whilst he understood why we're no longer able to offer that service to our communities, there are concerns that a gap remains for members of the public that would benefit from such a service. The Deputy Chief Constable will provide an update at the next meeting.	DCC	10.05.2023	NEW
50.	Decision	Both the Police and Crime Commissioner and Chief Constable approved the following documents: <ul style="list-style-type: none"> • JAC Terms of Reference • Manual of Governance work to be carried out at Caernarfon DHQ		10.05.2023	

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